



**St John Ambulance Australia (NSW)  
First Aid Services  
Office of the Assistant Commissioner (Operations)**

**State Operations Instructional Circular**

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**Subject : Minimum Personal Equipment When On Duty**

**Circular No. :** SOIC 2013/03

**Date Issued :** 23 July 2013

**Reference :** Geoff KIEHNE (Chairman, VEC)

It has been identified that a member arriving at an event, should have on them a standard or minimum level of personal equipment i.e. carried on their person/uniform.

The rationale for this is to set an expected **minimum standard** for purposes of planning, best practice in patient management and member safety.

Following wide consultation with the membership, it is expected that **ALL** members, arriving for a duty, will carry with them the following as a minimum standard -

- Pen
- Note book
- St john ID card on tag/lanyard (current)
- Safety glasses & lanyard
- Stethoscope (for those members qualified to observe blood pressure)
- Watch or means of measuring time for pulse/respiration rate observation
- Penlight torch
- Face shield/pocket mask
- Gloves

This is of course in addition to appropriate uniform of the day. None of the above is suggestive that other additional, appropriate items cannot be carried – this is the *minimum* required standard. Items like gloves and the face shield/pocket mask might be carried in a pouch on your belt.

If not already doing so, it is expected that all members will be carrying the above items when on duty as of **01 October 2013**.

**Colin LOTT  
Assistant Commissioner (Operations)**